



# Supported Employment Individual Placement and Support

## CAREER PROFILE

- Employment Specialist meets with the participant to create their profile
- Information from the career profile defines the Job Search Plan

## JOB DEVELOPMENT

- Employment Specialist works with the participant to find a job that matches the Job Goal (taken from the Career Profile and Job Search Plan)
- Participant and Employment Specialist fill out applications, look at job tours and assist with interviews

## JOB TRAINING

- Employment Specialist supports the individual needs for job success
- Weekly meetings will take place during the first month of employment
- Follow along supports available such as:  
Assisting with social skills on and off the job, assist with hygiene needs, benefit planning, finding resources and problem solving supports

## CONTINUED JOB SUPPORTS

- The participant will be taken off the caseload after 1 year of stable employment, but assistance is always provided by Employment Specialists and / or Peer Support Specialists if needed at any time.
- Mental Health America and the P.I.E.R. Recovery Community Center are open Monday - Friday for additional support as needed



# Customized Employment

## DISCOVERY

- Activities:*  
Initial Meeting  
Community Visit  
Team Meeting
- Phase Completed When:*  
-The individual Service Plan is completed in the team meeting
- Estimated Timeline:*  
1 Month  
(Varies depending on availability)

## JOB DEVELOPMENT

- Activities:*  
Interview Practice  
Resume Building  
Complete Job Applications  
Employment Search  
Weekly Meetings
- Phase Completed When:*  
The Person:  
-Secures Employment
- Estimated Timeline:*  
Varies

## EMPLOYMENT SUPPORT

- Activities:*  
Accommodations and Modifications  
Hard/Soft Skill Building  
Employer Consultation
- Phase Completed When:*  
The Person:  
-Feels comfortable using natural supports  
-Can effectively communicate with the employer
- Estimated Timeline:*  
Varies

## MAINTENANCE

- No formal services or plan is in place
- The Employment Specialist is available as needed
- The Peer Support Specialist is available as needed