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| --- | --- |
| Date Approved: |  |
| Unit/Department: |  |
| Worksite: | SWOH |
| FTE Status: | 1.0, hourly, non-exempt |
| Travel: | Local |
| Current Working Title: | Peer Recovery Supporter |
| Reports to: | SWOH Clinical Coordinator |
| Supervisor Status: | No |
| Approved Pay Range: | $12-$16 per hour |

**Position Description**



**Summary Statement:**

The position will provide peer recovery support to individuals who have self-identified as desiring peer supports, promoting greater independence, community integration, and recovery from mental health and substance use disorders.

**Competencies:**

General/Organizational: Recovery, Customer Service, Integrity, Performance Standards, Accountability, Professionalism, and Technology

Specific/Individual: Verbal Communication, Written Communication

**Education/Training Requirements**

Minimum Required: personal lived experience with mental health/substance use; strong recovery story, Ohio Peer Recovery Supporter Certification

Preferred: previous Peer Recovery Supporter experience

Additional Considerations: none identified

**Duties & Responsibilities/Time Percentage Allocated for Performance:**

1. Works with staff and community partners to accept individuals into the peer support program, assess participant needs, and determine participant goal activities (10%)
2. Provides one-to-one and group services as a Peer Recovery Supporter; serves as a role model for recovery; shares community resources and assists participants in meeting basic needs (50%)
3. Conducts regular and timely data entry to ensure quality communication and timely reporting; monitors participant progress (15%)
4. Participates in team meetings, supervision, training, and other relevant events/meetings (20%)
5. Assists with other duties as assigned (5%)

**Working Conditions:**

* Remain in a stationary position 50%
* Frequently move about inside and outside of the office to access office machinery, organize and facilitate meetings/activities
* Constantly operate a computer and other office productivity machinery
* Frequently communicate with others and exchange information in these situations
* Detect training, record keeping, and other materials/programs
* Move activity materials and equipment up to 20 pounds for program needs
* Occasionally work in outdoor weather conditions

\*Nothing in this job description restricts MHA’s right to assign or reassign duties and responsibilities to this job at any time.